



Location: Teleconference

Time: 1pm-2:45pm

Agenda:

1. Welcome & Roundtable:

- Introductions from those who were present.

2. Review Action Items – last meeting

Upon discussion of doing the scan of programs from last meeting, it was decided that taking this step would be too early at this point and that the group needs to evaluate the priority areas, decide on key issues and then work on a terms of reference. We want to work on the planning stage of everything before jumping into action items.

- Terms of Reference: Lara is going to start working on a Term of Reference, based on discussions. Karen, who is part of Accessibility Group in Petawawa will send Lara their Terms of Reference, to refer on. Shawna to aid. This will include a strong definition of partnerships, key priorities, goals
- Petawawa Accessibility Working Group: Will invite the group to attend our meetings, see what is being done, what they are working on etc so we do not duplicate
- County Accessibility Working Group: Bruce McIntyre has shown interest in participating in our group. The county level is focused more on physical handicaps and barriers and accessibility in those terms.
- Online LIN Database: We want to ensure that we are not duplicating this but really promoting and adding to it

3. Planning to address key issues – ‘Access to Recreation & Physical Activity’

- Upon discussion, we decided that some of our main priorities were 1) Accessibility to Schools. 2) Community Use of Space. 3) Jumpstart and Kidsport (how it works in each community etc)
- We discussed that we can look at more priority areas upon later meetings based upon Terms of Reference and will discuss Target Dates.
- Community Use of Schools and Shared Space
 - Issues included Insurance

- Get WITH it Model to look at from community to community of what is being offered and how. Some communities work with other organizations that have insurance while others are completely volunteer led.
- Not just schools but also community centres, other buildings etc
- Looking at a county wide Shared Use of Space- discussion with Bruce McIntyre but working with the schools boards.
- Betty discussed having a questionnaire for people regarding what public space is
- Ivan to talk to give us information about school insurance and policies.
- Shared Resources and Expertise/Inventory and Map Assets
 - We discussed having a scan of accessibility groups to establish what they are working on and the gaps that are there.
 - Shawna and Kayla will work on this, working with Bruce McIntyre to see what is in the county.
- Identify systemic gaps
 - User fee structures were brought up by Lynn. The ideal approach being that there was a county wide structure of user fees to help immobilize costs for children as not all communities have the same access to recreation facilities.
- Community Action Projects
 - Bike Program: Lyn has being working on this program and making this into a county wide program would be ideal and beneficial. Damien has been repairing all bikes but it is getting too costly and cumbersome. He is looking for assistance in this throughout the county. Kayla to talk to Play It Again Sports about being offered a repair training by Damien so that they could participate in this program as well. Discussion has led to Health Unit looking into giving helmets as part of this program as well. How can we coordinate this into each community?

4. Communication

- What do we want to see as a working group?
- What are our key issues for the Terms of Reference?
- Shawna to circulate a communication email for everyone to be able to discuss items, other communication

5. Discussion of Group Roles

- We discussed roles of individuals. Everyone has agreed to share roles and responsibilities as part of this group. Particular comments are noted below.
 - Chair: Kayla and Lara
 - Minutes: Sharing, rotating
 - Karen: document sharing, communication networks
 - Jen: document sharing
 - Betty: editing documents and strategies

6. Action Items

- Terms of Reference
- Key Priorities
- Goals
- Scan of Already Existing Accessibility Groups to avoid duplication

7. Next meeting:

May 13th 1-3pm: Pembroke Regional Hospital

IN ATTENDANCE:	REGRETS / NOT IN ATTENDANCE:
Kayla Menkhorst	Bruce McIntyre
Shawna Babcock	
Betty Beisenthal	
Lara Mylly	
Karen Roosen	
Lyn Smith	
Jennifer Harris	
Christine Armstrong	
	Please share these minutes and invite other interested stakeholders to participate in the work of PAN-RC's Accessibility Working Group.