

Goal	ACTIONS	LEAD	RESOURCES NEEDED	TIMELINE	NOTES
	<p>IT members to feel connected with each other and to this APA working group</p> <ol style="list-style-type: none"> Connect with GWI facilitators or contacts to see if they are interested in being part of a support network including email and potential yearly gathering Develop simple summary targeting volunteers of GWI to collect their comments for development/need etc. for GWI Network once we have common message (per Brian) email message to GWI contacts share existing promo materials with Brian to update for fall promotion 	<p>ALL WG members</p> <p>Brian</p> <p>ALL</p> <p>ALL</p> <p>Jennifer</p>			
	<ol style="list-style-type: none"> Draft template to support on-line organic sharing and editing to with goal to integrate into PAN RC website – resource pending Recommend Google Docs interface (supported by Survey, County Connections etc.) 	<p>Shawna/Betty</p> <p>HCP & CCAC (Robin); Jennifer (Heart Wise Exercise)</p>	<p>On-line access to Google Docs</p>	<p>Draft by Nov. 30th</p>	<ul style="list-style-type: none"> Done Efforts to ensure all WG members have access to Google Docs are ongoing
	<ol style="list-style-type: none"> Document an inventory of low or no-cost community spaces by Municipality (e.g. Trails, parks, service clubs, church, schools) Instead of re-creating an inventory, gather and share links to existing resources https://docs.google.com/spreadsheets/ccc?k 	<p>Betty/Shawna</p> <p>All PANRC to assist in populating database</p>	<p>MS Excel</p> <p>On-line access</p>	<p>By March (or April)2014 meeting</p>	<ul style="list-style-type: none"> 3a. still in progress; Aug. 26/14: a) Confirm

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	<p>eV=0AgG0k3aU8c66dFpPNkhKVW94ajrDemZGY1hMVHVJWIE#gid=0</p> <p>b. link with existing resources (eg individual municipal recreation guides)</p> <p>c. Build navigation to these resources into the enhanced APA page on PAN-RC website, optimizing metadata (tags): http://www.physicalactivitynetwork.ca/APA</p> <p>d. Add all Municipalities as Partners on PAN-RC website</p>				<p>need/want for a full inventory AND that it is not duplication of Champlain Healthline</p> <ul style="list-style-type: none"> b) Once we are confident that we know about all programs, key next steps are to create a firm communication strategy that really promote PAN RC website -Do we consider a grant proposal around communications 3d. -done
	<p>5. Develop key message (one line/tag line) to support messaging from this and PAN RC membership</p>	<p>Shawna/Colin/Joanne/Betty w/consultation from APA and PAN RC</p>		<p>By January, 2014 meeting (TBD)</p>	<ul style="list-style-type: none"> • Every body. Every space.
<p>2. Increase access to resources (e.g. transportation, subsidies etc.) and equipment required for</p>	<p>1. Follow-up Arnprior Parks & Recreation to request updates and explore potential for partnership to support community bicycle repair project in RC</p> <p>a. Propose further actions specifically for APA Working Group relevant to advancing youth bicycle sharing project following update;</p>			<p>By January, 2014 meeting (TBD) or earlier by e-mail</p>	<ul style="list-style-type: none"> • Done - connection has not been made; • Jan. 27/14: members decided APA could still go forward to explore WG role in moving 1a. & b. Forward; need to define next steps

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<p>participation in physical activities that are no or low-cost)</p>	<p>b. Research and summarize best practice models for youth bicycle repair/lending programs</p>			<p>“</p>	<ul style="list-style-type: none"> • Aug. 26/14: Consensus to leave on the workplan, but no actions identified or individuals to move this item forward
	<p>2. Contact CRC in Killaloe to assess role that APA Working Group may play to support plan to review and update the THRIVE website [http://www.thrive-crc.ca/] (which includes on-line equipment lending process)</p>	<p>Lara</p>		<p>By January, 2014 meeting (TBD) or earlier by e-mail</p>	<ul style="list-style-type: none"> • Done - May, 2014 • THRIVE CRC staff unable to attend Jun. 12 APA meeting as expected; will reschedule for next APA meeting and discuss next steps for work of APA to support THRIVE • Aug. 26/14: Consensus to leave this on for next meeting when Cheryl will hopefully be able to attend
	<p>3. Document an inventory of existing subsidy programs/opportunities to support engagement in physical activity (for youth only or adults too?) https://docs.google.com/spreadsheets/ccc?k ey=0AgG0k3aU8c66dG1ZlhnUb0k4ektXLTNH UnRhZC01TGC a. Review document again to</p>	<p>Betty All PANRC to assist in populating database All</p>	<p>Template on Google Docs</p>		<ul style="list-style-type: none"> • still in progress; • Regarding recreation departments offering subsidy - add a line to the document indicating subsidies exist and to contact local site • -Where would this go

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	ensure as complete as we are aware of				on website?
3. Decrease barriers to engaging in physical activity related to affordability of registration or participation fees (for children & youth or all?)	1. Consider for 2014/15 APA workplan			January 2015	<ul style="list-style-type: none"> Aug. 26/14: Slightly different from above - more of an advocacy piece, but not sure if this is still priority for group; will re-look at in the new year