



Working Group Meeting #8

Tuesday September 15, 2015
10:00 a.m. to 11:30 a.m.
Petawawa Public Library, Rotary Room

Chair: Susan Patterson

AGENDA

1. Welcome back and Introductions
2. Review of last meeting minutes
3. Lessons Learned in review – things to do again, things to eliminate
4. Co-Chair options and selection – Barb Clarke FSW Program Summary
5. Defining our Roles/Goals for 2015-16
 - Meeting Minutes and Agendas/Document Management - GDrive
 - Showcasing – (discuss ROAR) – use of students
 - Media Coverage
 - Data Base Maintenance – Bike Locations/Decal Locations etc. – pull up GDrive
 - Web Maintenance – PF Email address
 - Event Promotion and Planning
 - Tour de Bonnechere/Fundraising
 - Email Distribution List
- 6 Assigning Sub-Group Leads
- 7 Rack Cards – print work, pick up – Charlene - Database
- 8 Logo work, Oliver at the Bicycle Clinic
- 9 Funds collected from Tour de Bonnechere
- 10 Next Steps – meeting frequency – guests: ie Gearheads
- 11 Additional Comments – open floor
- 12 Items for next agenda – action list
- 13 Close

LET'S TURN OUR WHEELS – AND MOVE THIS FORWARD!