

Pedal Forward!

Meeting - January 16, 2015

Meeting Attendees	Susan Patterson (KidActive), Charlene Chaput (The Phoenix Centre), Catherine Kerr (Deep River Candu Swim Club)	
Details	Discussion started at 10:00 a.m. Adjourned @ 11:10 a.m.	

AGENDA ITEMS

Item # and Description	Details (including proposed and seconded motions)	Action Designate
Discussion	<p>Pedal Forward! will set up a table at Suicide Awareness and Prevention Presentation on February 10, 2015. Pedal Forward information will be available and each agency will be asked to bring any information they would like to share.</p> <p>Catherine will frame or plaque the Clara's Big Ride signed poster so it can be brought to presentations on behalf of Pedal Forward! Committee. Catherine was asked to keep receipt for reimbursement.</p> <p>Charlene will send out an email to Pedal Forward Distribution List informing contacts that if they participate in promoting Pedal Forward! during Children's Mental Health Week their organization will be included in the Pedal Forward! advertising. The agency logo will also be included on Invitation correspondence should they become an active member of the group.</p> <p>CISCO is involved in providing a nation-wide address to youth of Canada regarding mental health. Clara Hughes was asked to speak in schools as part of this project.</p> <p>We want to ensure that we implement Clara's vision into Pedal Forward!.</p> <p>Catherine and Carolyn are undertaking the school inclusion of Pedal Forward and will work on connecting with Renfrew County Schools and bringing awareness of the Pedal Forward! initiative.</p> <p>Charlene will ask the Phoenix Centre computer technician to</p>	<p>Catherine</p> <p>Charlene</p> <p>Catherine/Carolyn</p>

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	<p>create an email for Pedal Forward! inquiries. Pedalforward@phoenixctr.com was suggested.</p> <p>Charlene will create a list of emails and telephone numbers for the members/organizations on the Pedal Forward! committee and share with all.</p> <p>A schedule of activities during mental health week will be distributed in advance as well as rain dates should it be required.</p> <p>Susan will draft up an invitation email in poster format to send out to prospective members and ask them to post in the office in an attempt to recruit individuals for the committee.</p> <p>Greg will be asked to draft an overview of the Pedal Forward! committee which can be used for upcoming presentations within the community by any member of the group.</p> <p>Susan will promote Pedal Forward! at the Renfrew County Senior Games which she will be attending soon.</p> <p>Charlene will send an email to Jennifer Kennedy at North Renfrew Family Health Team to request her participation on the committee.</p>	<p>Charlene</p> <p>Charlene</p> <p>Susan</p> <p>Greg</p> <p>Susan</p> <p>Charlene</p>
<p>Items for Next Agenda</p>	<p>Will be discussed prior to meeting</p>	
<p>Next Meeting Date/Time</p>	<p>Thursday, February 19, 2015 10:00 a.m. to 12:00 p.m. Upstairs Group Room, Phoenix Centre 130 Pembroke St. West, 2nd Floor, Pembroke</p>	